

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

**Meeting:** Regular Meeting  
**Place:** Culver City City Hall  
Mike Balkman Chambers  
9770 Culver Blvd.  
Culver City 90232

**Date:** June 26, 2012  
**Time:** 6:00 p.m. – Public Meeting  
6:01 p.m. – Closed Session  
7:00 p.m. – Public Meeting

**Board Members Present**

Karlo Silbiger, President  
Katherine Paspalis, Esq., Vice President  
Patricia Siever, Professor, Clerk  
Laura Chardiet, Member  
Nancy Goldberg, Member

**Staff Members Present**

Patricia W. Jaffe, Superintendent  
Ajay Mohindra  
Eileen Carroll

**Call to Order**

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:01 p.m. with all Board members in attendance. Mr. Luther Henderson led the Pledge of Allegiance.

**Report from Closed Session**

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**7. Public Hearing**

**7.1 2012-2013 Budget**

Mr. Silbiger opened the Public Hearing on the 2012-2013 Budget at 7:03 and asked if any members of the audience or the Board wished to speak. Mr. Alan Elmont, Chair of the Citizens Budget Advisory Committee (CBAC), asked questions on behalf of the committee regarding deficit spending and average teacher income. Mr. George Laase inquired about the District's long term budget strategy. Mr. Ajay Mohindra responded that no district is currently able to make financial decisions for years from now and must follow the current budget information received from Sacramento. Ms. Siever spoke in support of the District's ability to formulate a budget without increasing class size or cutting programs such as the Arts. Dr. Henderson asked if Prop. 98 is being downgraded for K-12 education. Mr. Mohindra replied that Prop. 98 is always getting cut. There being no further questions from the Board or audience, Mr. Silbiger closed the Public Hearing on the 2012-2013 Budget at 7:14 p.m.

**7.2 Energy Services Contract**

Mr. Silbiger opened the Public Hearing on the Energy Services Contract at 7:15 p.m. and asked if any members of the audience or the Board wished to speak. Mr. Clyde Murley, consultant, presented an analysis and stated that it is based on the approved SunPower proposed parameters. Mr. Todd Johnson asked if the analysis would be made public. Mr. Mohindra stated that it would be available on the CCUSD website.

**8. Adoption of Agenda**

It was moved by Ms. Paspalis and seconded by Ms. Chardiet to adopt the June 26, 2012 agenda. The motion was unanimously approved.

**9. Consent Agenda**

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Paspalis asked to pull items 9.1. Mr. Silbiger asked to pull item 9.1. Ms. Siever asked to pull item 9.2, 9.3 and 9.4.

- 9.2 Approval is Recommended for Purchase Orders and Warrants  
9.3 Approval is Recommended for the Certificated Personnel Reports No. 19  
9.4 Approval is Recommended for the Classified Personnel Reports No. 19

**9.1 Approval is Recommended for the Minutes of Regular Meeting – April 24, 2012; Minutes of Regular Meeting – May 8, 2012**

Ms. Paspalis asked to revise the word “video” to “proposal” in the Minutes of May 8<sup>th</sup>, 2012. Mr. Silbiger suggested that the approval of Minutes of April 24 and May 8 be postponed until the next meeting when Ms. Rebecca Williams, Board Recording Secretary, is in attendance. It was moved by Ms. Siever and seconded by Ms. Paspalis to postpone the approval of the Minutes of Regular Meeting – April 24, 2012; and the Minutes of Regular Meeting – May 8, 2012. The motion was unanimously approved.

**9.2 Approval is Recommended for Purchase Orders and Warrants**

Ms. Siever asked for clarification on Special Education legal fees under item 9.2. Mrs. Jaffe confirmed that both legal fee items were for one special education student.

**9.3 Approval is Recommended for Certificated Personnel Reports No. 19 and**

**9.4 Approval is Recommended for Classified Personnel Reports No. 19**

Ms. Siever asked how much money goes back to the general fund as a result of resignations. Mrs. Leslie Lockhart, Director of Human Resources, gave information regarding the ending salaries of employees who are resigning and that she would give the Board salary information when replacements are hired.

It was moved by Ms. Paspalis and seconded by Ms. Chardiet to approve Consent Agenda items 9.2 – 9.6 as presented. The motion was unanimously approved.

**10. Awards, Recognitions and Presentations**

**10.1 Presentation to Student Board Representatives**

Mrs. Jaffe thanked the student Board representatives: Robert Meyers, Culver City High School; Kaelyn Gsellman, Culver City Middle School; and Jessica Delgado from Culver Park High School. Representatives were presented with gifts on behalf of CCUSD and the Board. Mrs. Jaffe thanked the students for their dedication and congratulated them on their promotion and graduations. Mr. Silbiger thanked the students and stated that he was once a student representative and that experience influenced his decision to run for Board of Education. Mrs. Goldberg thanked the student representatives for making her transition from full time teacher to Board member easier. Ms. Chardiet told the student their reports were often the highlight of the Board meetings. Ms. Paspalis thanked the students and wished them the best of luck as they go on to high school and college. Ms. Siever thanked all of the students for their informative reports, with special thanks to Mr. Meyers for his detailed reports, and to the Culver Park High School Representative Jessica Delgado for giving the Board insight into Culver Park High School.

**10.2 Culver City Education Foundation – Building Blocks for Education**

Ms. Marci Shulman and Ms. Leslie Adler, representing the Culver City Education Foundation and Dr. Andi Alexander, on behalf of the Friends of the Culver City Youth Health Center, presented Superintendent Patti Jaffe with a Building Block for Education to acknowledge her 41 years of service to CCUSD.

**11. Public Recognition**

**11.1 Superintendent’s Report**

Superintendent Patti Jaffe congratulated all of the Kindergarten, 5<sup>th</sup> grade, 8<sup>th</sup> grade and high school graduates and said that the graduation ceremonies she attended were terrific. She thanked the Board for her well wishes upon her retirement and said she enjoyed every minute of her 41 years at CCUSD.

**11.2 Assistant Superintendents' Reports**

Ms. Carroll said she enjoyed the graduation ceremonies and promotions that she attended at Farragut School, La Ballona School, Middle School, Adult School and High School. She congratulated all of the graduates. Ms. Carroll wished Superintendent Patti Jaffe the best in her retirement and commended Mrs. Jaffe for being a continuous educational innovator for 41 years, and thanked her for always putting students first.

Mr. Mohindra reported that he enjoyed attending the Linwood E. Howe, Middle School, Adult School and High School graduations and gave his congratulations to all of the graduates. Mr. Mohindra thanked Mrs. Jaffe for the opportunity to work with her at CCUSD, as well as with Mr. Delawalla, Ms. Carroll, Mrs. Lockhart and Mrs. Adler, and wished Superintendent Jaffe all the best in her retirement.

**11.3 Members of the Audience**

Mr. Charles Stewart, Communications Director for the office of Assembly Member Holly Mitchell, presented a proclamation to Superintendent Jaffe from the California Assembly upon her retirement. Mr. Stewart stated that professional career-long educators are becoming an endangered species and acknowledged Superintendent Jaffe for dedicating her lifetime to continued educational excellence. Mr. Jim B. Clarke, City of Culver City Council Member, presented Superintendent Jaffe with a proclamation from the City of Culver City acknowledging her distinguished career preparing Culver City youth for the challenges of life. Dr. Henderson thanked Superintendent Jaffe for her 41 years of service.

Mrs. Bernadette Scully of Santa Monica, California, requested that the Board make a directive to all school Principals about the importance of soccer safety. City Council Member Jim B. Clarke extended an invitation to all to attend the Community Dialogue Series on City Finances and to check the city website for the schedule. Ms. Leslie Adler, Executive Director of CCEF, spoke about the All for 1 Campaign and thanked everyone for their generosity and for their participation in the survey. Mr. Scott Zeidman spoke about how much has changed in the 41 years Patti has served CCUSD and the accomplishments the Board was able to make while Mrs. Jaffe was Superintendent. Mr. Jerry Chabola thanked Mrs. Jaffe for her commitment to students. Dr. Andi Alexander distributed an invitation flyer and invited everyone to a Friends of CCYHC Arts show presenting the artist Francia Turner Fate, on Sunday, July 8 at 2PM. Mr. Silbiger read a message from Dr. Jessica Beagles-Roos thanking Mrs. Jaffe for all she has done for CCUSD and wishing her well in her retirement.

**11.4 Members of the Board of Education**

Mrs. Nancy Goldberg spoke about the 5 graduation ceremonies she attended and that it was a wonderful experience. She thanked Mrs. Jaffe for her 41 years of service. Mrs. Goldberg reported that she attended the AP College Board readings and hopes that more teachers will be interested in serving on the AP readings in the future. She also said the Board and the district needs to continue to address the parking issues near the high school and middle school complex. Ms. Laura Chardiet thanked Mrs. Jaffe for her service and dedication and spoke of the awards Mrs. Jaffe has received through the years. Mr. Karlo Silbiger congratulated the students and gave a huge thank you for the graduation ceremonies that he attended at Farragut, El Marino, Middle School, Adult School and High School. Mr. Silbiger announced that due to professional scheduling conflicts with his teaching position and his chaperoning a Sister City Committee student trip to Japan, he is unable to attend the July Board meetings. Mr. Silbiger announced that the Board does not have an announcement to make regarding the selection of a Superintendent, that CCUSD and candidates are still in negotiations, and that Ms. Eileen Carroll will serve as the Administrative Designee for the month of July. Mr. Silbiger said he wanted to join all of his colleagues in congratulating Mrs. Jaffe on her retirement and that what she accomplished in her two years as Superintendent was remarkable. Ms. Patricia Siever said she attended the El Rincon, Middle School, Adult School and High School graduations and they were all wonderful. Ms. Siever stated that she hopes Culver Park's move to the bungalows works out. She thanked Mrs. Jaffe for her service, honesty and integrity. Ms. Kathy Paspalis stated how much she enjoyed the final flurry of activity and the graduations she attended for the Adult School, Middle School, High School and Linwood E. Howe School. Ms. Paspalis thanked Superintendent Jaffe for her leadership and solid record of excellence in public education and for her passion and honesty in caring about students. The Board of Education presented Mrs. Jaffe with gifts as a small token of appreciation.

**12.1 2012-2013 Budget Presentation**

Mr. Ajay Mohindra thanked the Business Services staff for their hard work in preparing the 2012-2013 budget, and especially thanked Mr. Sean Kearney, Director of Fiscal Services, and Ms. Mary Soto, Administrative Secretary for Business Services. Mr. Mohindra stated that he wanted to dispel rumors that CCUSD does not take the budget seriously and informed everyone that the district takes the budget very seriously. Mr. Mohindra stated that the district is lucky not to have to take furlough days, make layoffs or increase class sizes for the 2012-2013 school year. A Powerpoint presentation was given with information concerning the Positive Certification the district received on filing the budget; Core Assumptions for the 2012-13, 2013-14 and 2013-15 school years; key factors including class size, Parcel Tax Revenue, Redevelopment Revenue, Cash Deferral, Restricted Maintenance, detailed information about the General Fund, and what's on the fiscal horizon.

Mr. Silbiger thanked Mr. Mohindra for the report and asked if members of the Board or the audience had any questions on the budget.

Ms. Paspalis asked if the solar project is included. Mr. Kearney responded that the solar project is included. Mr. George Laase asked for clarification on various sections of the budget. Mr. Mohindra clarified Mr. Laase's questions.

**12.2 Student Use of Technology**

A revised Administrative Regulation and Board Policy on Student Use of Technology was presented for a first reading. Ms. Chardiet asked if Principals oversee the use of the technology on the site level and if students are monitored. Ms. Siever asked if the responsibility is being shifted from the district to the Principals. Ms. Eileen Carroll, Assistant Superintendent for Educational Services, replied that students are monitored and that the Principals have always had responsibility to oversee use of technology on the sites. Discussion ensued regarding student use of technology. The Board made no revisions and Ms. Siever stated that the policy is well written.

**14. Action Items****14.1 Superintendent's Items – None****14.2 Education Services Items****14.2a Approval is Recommended for New CCHS Course - ROP Robotics Engineering**

Mr. Alex Davis, CCHS Teacher and Robotics Team Coordinator, addressed the Board regarding the new Robotics course. He informed everyone that with approval of the course, Robotics will appear as a class on students' transcripts where it was formerly an extra curricular activity. Mr. Davis stated that the high school is currently working to articulate the class with West Los Angeles College and Loyola Marymount University. Ms. Siever offered her assistance in coordinating with West Los Angeles College. Mr. Davis and the Board spoke of the students' dedication and accomplishments on the district's Robotics Team.

Motion was made by Ms. Paspalis and seconded by Ms. Siever to approve the New CCHS Robotics Engineering course. Motion was unanimously approved.

**14.2b Second Reading and Adoption of New Administrative Regulation and Board Policy 5131.2, and Form E5131.2, Students – Bullying.**

A new administrative regulation and board policy on bullying was presented for a second reading and approval. Ms. Chardiet stated that as an original member of the district's Anti-Bullying Task Force she is happy about the new policy. Ms. Siever stated that it is very well written.

Motion was made by Ms. Chardiet and seconded by Ms. Paspalis to approve the New Administrative Regulation and Board Policy 5131.2, and Form E5131.2, Students – Bullying. Motion was unanimously approved.

**14.2c Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #11-11-12**

Motion was made by Ms. Siever and seconded by Mrs. Goldberg to approve the Stipulated Expulsion of Pupil Services Case #11-11-12. Motion was unanimously approved.

**14.3 Business Services Items****14.3a Approval is Recommended for the Adoption of the 2012-2013 Budget**

Mr. Silbiger asked if members of the Board of audience had questions regarding the Budget. Mr. George Laase asked about long term commitments, Measure T and asked for clarification on Proposed Collective. Mr. Mohindra said that the budget will be updated with Measure T and clarified long term commitments. Mr. Laase asked for clarification on what is the base and Mr. Mohindra stated he will look into it and clarify for Mr. Laase.

Mr. Silbiger spoke about adding a music teacher and possibly amending a motion to include the addition of a music teacher. Discussion ensued regarding student to teacher ratios for music education in other districts of similar size to CCUSD. The Board agreed to bring the issue back.

Motion was made by Ms. Chardiet and seconded by Ms. Paspalis to Adopt the 2012-2013 Budget. Motion was unanimously approved.

**14.3b Approval is Recommend for Resolution #16/2011-2012 – Contract Between Culver City Unified School District and SunPower Corporation**

Mr. Clyde Murley, Consultant, and Mr. Bill Kelly representative from SunPower, presented the contract and Mr. Silbiger asked if the Board or members of the audience had questions. Mr. Todd Johnson asked for a copy of the layout of the solar project and asked about operations/maintenance and additional costs. Mr. Mohindra stated that a Project Coordinator would be retained. Discussion ensued about inverter longevity and failure liability, inspections, the project schedule, permit fees, contract language and including students in the project. The SunPower representative stated that student curriculum, entitled Lead the Way, is available.

Motion was made by Ms. Paspalis and seconded by Ms. Siever to Adopt Resolution #16/2011-2012 – Contract Between Culver City Unified School District and SunPower Corporation. The motion was unanimously approved.

**14.3c Approval is Recommended for the Amendment to Contract between Culver City Unified School District and Clyde Murley – Increase in Amount**

Mr. Silbiger asked if there were any questions. There being no questions, motion was made by Ms. Paspalis and seconded by Ms. Siever to approved the Amendment to Contract between Culver city Unified School District and Clyde Murley – Increase in Amount. The motion was unanimously approved.

**14.3d Approval of AB1200 Public Disclosure – Financial Impact of 2011-2012 Agreement Between Culver City Unified School District (CCUSD) and Culver City Federation of Teachers (CCFT)**

Mr. Silbiger asked if there were any questions. Ms. Paspalis asked for clarification on figures under Year 2 and Year 3. Mr. Mohindra clarified the information.

Motion was made by Ms. Siever and seconded by Ms. Paspalis to approve AB1200 Public Disclosure – Financial Impact of 2011-2012 Agreement between CCUSD and CCFT. The motion was unanimously approved.

**14.3e Approval is Recommended for the Joint Use Agreement between CCUSD and the City of Culver City**

Mr. Silbiger asked if there were any questions. Ms. Paspalis asked why only certain sites were mentioned. Superintendent Jaffe stated that all sites are mentioned in various part of the agreement.

Motion was made by Ms. Paspalis and seconded by Ms. Chardiet to approve the Joint Use Agreement between CCUSD and the City of Culver City. The motion was unanimously approved.

**14.3f Approval is Recommended for the Food Service Program Price Increase**

Ms. Paspalis asked when the last price increase was. Mr. Mohindra stated 2008. Ms. Janice Beighey asked why the PTA was asked to purchase food slicers. Mrs. Jaffe replied that the food slicers were expensive when the PTA was first asked to purchase them but that the cost of the food slicers had gone down.

Motion was made by Ms. Chardiet and seconded by Mrs. Goldberg to approve the Food Service Program Price Increase. The motion was unanimously approved.

**14.4 Personnel Items**

**14.4a Approval is Recommended for the 2011-2012 Agreement Between the CCUSD and the CCFT**

Mr. Alan Elmont asked why a raise is called a step and column increase and not a raise. Ms. Siever stated that step and column is the terminology used throughout education in the state of California. Mr. Elmont stated on behalf of the CBAC of concerns regarding deficit spending, staff planning, and 3 year planning.

Motion was made by Ms. Siever and seconded by Mrs. Goldberg to approve the 2011-2012 Agreement Between the CCUSD and the CCFT. The motion was unanimously approved.

**14.4b Approval is Recommended for Resolution #18-2011/2012 (HR), Regarding Layoff of Classified Vacant Position**

Motion was made by Ms. Paspalis and seconded by Ms. Chardiet to approve the Layoff of Classified Vacant Position. The motion was unanimously approved.

**14.4c Approval is Recommended for Resolution #19-2011/2012 (HR), regarding Layoff/Reduction of Classified Vacant Position**

Motion was made by Mrs. Goldberg and seconded by Ms. Paspalis to approve the layoff/reduction of classified vacant position. The motion was unanimously approved.

**Adjournment**

There being no further business, it was moved by Mr. Silbiger, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 9:45 p.m. in memory of Gary Purcell, 1963 graduate of Culver City High School.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary